

Notice of Meeting

Elmbridge Local Committee

Date: Monday, 19 November 2012

Time: 4.00 pm

Place: Council Chamber, Elmbridge Civic Centre, High Street, Esher, KT10 9SD

Contact: **Damian Markland, Community Partnership & Committee Officer**

Elmbridge Civic Centre, High Street, Esher, KT10 9SD

01372 832606
damian.markland@surreycc.gov.uk

Surrey County Council Appointed Members [9]

Mr Mike Bennison, Hinchley Wood, Claygate & Oxshott (Chairman)
Mrs M A Hicks, Hersham (Vice-Chairman)
John V C Butcher, Cobham
Nigel Cooper, East Molesey & Esher
Mr Peter Hickman, The Dittons
Mr Ian R Lake, Weybridge
Mr Ernest Mallett, West Molesey
Mr Tom Phelps-Penry, Walton
Mr Tony Samuels, Walton South and Oatlands

Borough Council Appointed Members [9]

Borough Councillor Barry Fairbank, Long Ditton
Borough Councillor Jan Fuller, Oxshott and Stoke D'Abernon
Borough Councillor Ramon Gray, Weybridge North
Borough Councillor Peter Harman, St George's Hill
Borough Councillor Stuart Hawkins, Walton South
Borough Councillor Neil J Luxton, Walton Central
Borough Councillor Dorothy Mitchell, Cobham and Downside
Borough Councillor John O'Reilly, Hersham South
Borough Councillor Karen Randolph, Thames Ditton

Chief Executive
David McNulty

District / Borough Council Substitutes:

Borough Councillor Elizabeth Cooper, Molesey East
Borough Councillor Ruth Lyon, Thames Ditton
Borough Councillor Ruth Mitchell, Hersham South
Borough Councillor Andrew Davis, Weybridge North
Borough Councillor Chris Sadler, Walton Central
Borough Councillor James Vickers, Oxshott and Stoke D'Abernon

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Damian Markland, Community Partnership & Committee Officer on 01372 832606 or write to the Community Partnerships Team at Elmbridge Civic Centre, High Street, Esher, KT10 9SD or damian.markland@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 14)

To approve the Minutes of the meeting held on 10 September 2012 and the Minutes of the Special meeting held on 27 September 2012 as correct records.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

5 PETITIONS & LETTERS OF REPRESENTATION

To receive any petitions in accordance with Standing Order 65 or letters of representation in accordance with the Local Protocol.

5a LETTER OF REPRESENTATION: REQUEST FOR YELLOW LINES IN GARRICK GARDENS, WEST MOLESEY, TO ADDRESS ANTI-SOCIAL PARKING

(Pages 15 - 18)

To receive the letter of representation and consider the officer response.

5b PETITION: REQUEST FOR THE IMPLEMENTATION OF SPEED REDUCTION MEASURES ALONG BURWOOD ROAD AND THROUGH HERSHAM VILLAGE

To receive the petition.

5c PETITION: REQUEST FOR THE IMPLEMENTATION OF SPEED REDUCTION MEASURES IN LONG DITTON

To receive the petition.

6 PUBLIC QUESTION TIME

To receive any questions from Surrey County Council electors within the Elmbridge area in accordance with Standing Order 66.

7 MEMBER QUESTION TIME

To receive any written questions from Members under Standing Order 47.

8 MATTERS OF LOCAL CONCERN

(Pages 19 - 24)

To update the committee on the following matters of local concern:

1. Gully cleaning
2. Vehicle Activated Signs
3. Street Light Replacement Programme

9 STREET SMART UPDATE

(Pages 25 - 28)

Update from Ray Lee, Strategic Director at Elmbridge Borough Council.

10 HIGHWAYS UPDATE

(Pages 29 - 38)

To update the Local Committee with progress of the 2012-13 Highways programmes and to agree the priorities for next Financial Year's Capital and Revenue programmes.

11 PARKING UPDATE

(To Follow)

To update Members on local parking matters.

12 APPROVAL OF SMALL GRANTS BIDS

(Pages 39 - 54)

To consider the applications received for the Small Grants Allocation.

13 DELIVERING THE LOCAL PREVENTION FRAMEWORK COMMISSION IN ELMBRIDGE

(Verbal Report)

Verbal update from the Director of Youth Work at The Eikon Charity on the Youth Consortium's progress in delivering the Local Prevention Framework Commission in Elmbridge.

14 LOCAL COMMITTEE FUNDING

(Pages 55 - 68)

To consider applications for member allocation funding and to note the projects funded in 2012/13.

DRAFT

Minutes of the meeting of the
ELMBRIDGE LOCAL COMMITTEE
held at 4.00 pm on 10 September 2012
at Council Chamber, Elmbridge Civic Centre, High Street, Esher, KT10 9SD.

Surrey County Council Members:

- * Mr Mike Bennison (Chairman)
- * Mrs M A Hicks (Vice-Chairman)
- * John V C Butcher
- * Nigel Cooper
- * Mr Peter Hickman
- * Mr Ian R Lake
- * Mr Ernest Mallett
- * Mr Tom Phelps-Penry
- Mr Tony Samuels

Borough / District Members:

- * Borough Councillor Barry Fairbank
- Borough Councillor Jan Fuller
- * Borough Councillor Ramon Gray
- * Borough Councillor Peter Harman
- * Borough Councillor Stuart Hawkins
- * Borough Councillor Neil J Luxton
- * Borough Councillor Dorothy Mitchell
- * Borough Councillor John O'Reilly
- * Borough Councillor Karen Randolph

* In attendance

18 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Councillor Tony Samuels sent his apologies.
Councillor James Vickers substituted for Councillor Janet Fuller.

19 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 14 June 2012 were agreed as a correct record, subject to the following amendment:

- Item 11/12, resolution iii be changed to read: "Subject to (iv), the Local Committee delegate consideration and agreement of the proposed controlled pedestrian crossing to the Area Team Manager (in consultation with the Chairman, Vice-Chairman, **Division Member** and relevant Borough Members) should a decision be required before the next meeting of the Elmbridge Local Committee;"

20 DECLARATIONS OF INTEREST [Item 3]

No declarations of interest were made.

21 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

The Chairman reminded Members that there was an informal Highways Workshop scheduled for Monday 8th October 2012 in order to discuss delegated budgets in 2013/14.

He also acknowledged the tragic events that had recently taken place in the French Alps and stated that the County Council would be providing its full support to all those affected.

22 PETITIONS & LETTERS OF REPRESENTATION [Item 5]

One officer response was submitted in relation to a petition submitted at a previous meeting:

(a) PETITION RESPONSE: REQUEST FOR TRAFFIC CALMING MEASURES AND HGV RESTRICTIONS IN WEYBRIDGE [Item 5a]

A petition signed by 203 people had previously been submitted to the Local Committee by the Walton Society, requesting that traffic calming measures and weight restrictions be placed in Weybridge.

Councillor Margaret Hicks stated that it was acknowledged that Weybridge had seen a large increase in traffic over the years and that the area did need attention. She stated that the Weybridge Society was already in contact with TNT and that the company's drivers were being discouraged from using the area as a cut-through. It was agreed that she and the Chairman would write to Tesco to see whether a similar arrangement could be established with their drivers.

Councillor Ian Lake stated that there had previously been a sign on the M25 encouraging HGV drivers to avoid the area. It had subsequently been removed for construction work but it would be helpful if it could be reinstated. The Area Highways Manager stated that he would speak to the Highways Agency to see whether this could be done.

RESOLVED: That

- i. the Chairman and Vice-Chairman write to Tesco to ask that the Company's HGV drivers try and avoid cutting through Weybridge;
- ii. the Area Highways Manager initiate dialogue with the Highways Agency to discuss reinstating relevant signage on the M25.

23 PUBLIC QUESTION TIME [Item 6]

No public questions were received.

24 MEMBER QUESTION TIME [Item 7]

No Member questions were received.

**25 ALLEGED PUBLIC BYWAY OPEN TO ALL TRAFFIC (BOAT) ALONG
ESHER PARK AVENUE, Esher - CP540 [Item 8]**

The Committee received a report which requested that Members consider an application for a Map Modification Order to add a public byway open to all traffic along Esher Park Avenue, Esher, to the Surrey County Council Definitive Map Statement (DMS).

The Countryside Access Officer, Daniel Williams, outlined the process for considering the application and stated that the County Council had a duty under Section 53 of the Wildlife and Countryside Act (1981) to modify the DMS if it discovered evidence to support such a change. The officer also outlined the legal framework for considering such applications, as detailed in the report.

It was explained that, following consideration of all available evidence, the Countryside Access Officer was recommending to the Local Committee that public restricted byway rights be recognised on Esher Park Avenue and that the DMS be modified accordingly.

Mr Paul Hamill of Esher Park Avenue had registered to speak against the application and addressed the Local Committee. During his representation he made the following points:

- The Officer's report had identified the existing gates on Esher Park Avenue as a possible obstruction to the proposed restricted byway rights to pass on foot. Should the recommendations of the report be approved, Esher Park Avenue would be forced to adopt alternative ways to manage the flow of vehicles, possibly employing guards to turn away vehicles. This would likely cause tension within the community and, as such, it is felt that agreeing the Officer's recommendations would not be in the public interest;
- It would be cheaper and more sensible to maintain the status quo by turning down the application. This would also help avoid an expensive and lengthy appeal process for all parties;
- As a half-way house the Committee may wish to impose a restricted byway which recognised the existing gates. This would allow public footpath rights whilst allowing Esher Park Avenue to manage the vehicle flow in the way it currently does;
- A sign indicating that Esher Park Avenue was a private road had been in place since at least 1933. There were no undermining factors as the sign was in a purely residential road and could not be said to be ambiguous;
- In a letter to an Esher Park Avenue resident in 1993, Lord Denning had stated that the gates and notices were sufficient to establish Esher Park Avenue as a private road and not a public highway.

Speaking on behalf of the applicant, Mr David Steeds addressed the Local Committee to speak in support of the application. He stated:

- He was pleased that the Officer's report concluded that in 1992 there was a deemed full vehicular highway along Esher Park Avenue. This clearly indicated that there had been more motorised traffic than pedestrians or bikes along Esher Park Avenue;
- Nothing has changed since 1992 and motor vehicle use has in fact increased in the ensuing years. This usage has never previously been challenged;
- In our opinion, Esher Park Avenue falls within the exception in s.67(2)(a) of the Natural Environment and Rural Communities Act (2006). In addition, it may also fall within the exceptions in s67(2)(d) and (e). We therefore believe that a full BOAT exists along the whole length of Esher Park Avenue;
- We are content to compromise, with Esher Park Avenue to continue with gates at either end, provided that one always remains open and that traffic remains free to use the road. The road serves as an important link between communities in Esher and Claygate.

The Countryside Access Officer addressed the Committee to outline his findings, as detailed in the report.

Following queries from Members of the Committee, he clarified the following points:

- If the application was granted, the land would remain the responsibility of the legal land owners;
- If the Local Committee accepted the application and agreed the Officer's recommendations, the matter could still be reconsidered at a public enquiry. This was a very common practice but completely dependent on whether any objections were raised;
- As set out in the Wildlife and Countryside Act (1981) it was not possible for the Local Committee to consider a compromise, even in cases where both parties were in agreement. The Local Committee had a duty to consider the application based purely on the evidence submitted. It was equally not possible for the application to be withdrawn, as the evidence had already been collected and the Local Committee therefore had a duty to consider it;
- It was very difficult to estimate the cost of any future public enquiry and this is not something that the Local Committee was permitted to take into account when considering the application;
- If the Local Committee agreed to modify the DMS, there was an automatic right of appeal should an objection be received. If the Local Committee did not make an order, the applicant could instigate an appeal, although the process was slightly different.

Following discussion, the Local Committee voted 8 to 7 against agreeing the Officer's recommendations.

RESOLVED: That:

- i. the officer recommendations as detailed in the report not be agreed;
- ii. the Definitive Map and Statement (DMS) remain unaltered.

26 HIGHWAYS UPDATE [Item 9]

The Local Committee received a report from the North East Area Team Manager which summarised progress with the capital and revenue programmes funded by the Local Committee's respective budgets. The recommendations contained in the report had been made to ensure that all budgets available to the Local Committee were fully allocated.

Following concerns from Members, the North East Area Team Manager stated that he would investigate why the extension of the 30mph speed limit on Stoke Road, Cobham, had been delayed. He stated that some resources had been diverted during the Olympic period, but accepted the matter needed to be progressed.

At the request of the Vice-Chairman and with the support of the Committee, an additional resolution was agreed in addition to those proposed in the report. This is detailed in paragraph (v) below.

RESOLVED: That

- i. the modified Local Revenue allocations in Table 2 of the report be agreed;
- ii. the allocation of £42,000 to Elmbridge Borough Council's Street Smart Direct Labour Organisation, as described in paragraph 2.4 of the report, be agreed;
- iii. the allocation of the £87,900 Integrated Transport Scheme carry forward from the previous Financial Year to Local Structural Repair (carriageway resurfacing) schemes, to be identified and prioritised by the Area Team Manager in consultation with the Chairman, be agreed;
- iv. the delegation of authority to the Area Team Manager in consultation with the Chairman to assess Committee's programmes of works in October and to reallocate funding for any schemes unlikely to be delivered in the current Financial Year, to ensure the budgets are fully spent for the benefit of Highway users in Elmbridge, be agreed;
- v. the Local Committee delegate authority to the Area Team Manager to undertake all necessary procedures to deliver the agreed programme, in consultation with the Chairman and Vice Chairman of the Local Committee, and the Local Members for each respective project. This would include the advertisement of traffic regulation orders, commissioning of detailed design, placing of works orders, etc. In the

event that a project is likely to exceed the budget agreed by the Local Committee, the Area Team Manager, Chairman and Vice Chairman should agree how to proceed, and are authorised to make reasonable adjustments to the agreed budget allocations. The Local Committee should be kept fully informed of progress at its scheduled meetings. This would be reviewed annually.

27 A245 WOODLANDS LANE, STOKE D'ABERNON / A245 WOODLANDS ROAD, LEATHERHEAD / A245 RANDALLS ROAD, LEATHERHEAD [Item 10]

The Local Committee received a report from the North East Area Team Manager which sought approval to reduce the speed limit along the A245 Woodlands Lane / A245 Woodlands Road / A245 Randalls Road from the national speed limit (60mph) to 50mph, from the junction with Cobham Road / Stoke Road to the existing 30mph termination point approximately 200 metres south-east of the access road to Leatherhead Crematorium.

The North East Area Team Manager outlined the report and explained that a number of complaints had been received from local residents about the existing speed limit. With the agreement of Surrey Police, Surrey County Council officers had assessed whether it was possible to reduce the speed limit and were now recommending that it be reduced to 50mph. Whilst there had been requests for a 40mph speed limit, this would not comply with Surrey County Council policy and was therefore not something that officers could recommend.

The Divisional Member for Cobham requested that, in future, officers keep him fully informed about any significant developments in his area. He added that he would prefer not to depart from Surrey County Council policy and thought it best that the Local Committee reduce the speed limit to 50mph, with a proviso that the matter be reconsidered if problems persisted.

Following discussion, the Local Committee felt that a reduction to 40mph would be of benefit to local residents and in line with the wishes of Surrey Police. As such, it was agreed that the matter be referred to the Cabinet Member for Transport and Environment to determine.

RESOLVED: to recommend to the Cabinet Member of Transport and Environment that:

- i. the speed limit on the A245 Woodlands Lane / A245 Woodlands Road / A245 Randalls Road be reduced from the national speed limit (60mph) to 40 mph, from the junction with Cobham Road / Stoke Road to the existing 30mph termination point approximately 200 metres south-east of the access road to Leatherhead Crematorium.

28 A244 LEATHERHEAD ROAD, OXSHOTT AND A244 WARREN LANE, OXSHOTT [Item 11]

The Local Committee received a report from the the North East Area Team Manager which sought approval to extend the existing 30mph speed limit on the A244 Leatherhead Road and A244 Warren Lane, with an extension to the north of approximately 70 metres and to the south of approximately 250 metres.

It was explained that following complaints from residents and with the agreement of Surrey Police, Surrey County Council's Safety Camera Partnership had requested that the 30mph speed limit be extended. However, this would not be in accordance with the County Council's Speed Limit Policy and, should the Local Committee wish to pursue this, agreement would have to be sought from the Cabinet Member for Transport and Environment.

RESOLVED: To recommend to the Cabinet Member for Transport that:

- i. the 30mph speed limit on A244 Leatherhead Road be extended from the existing 30mph termination point near the junction with Spinneycroft, south-eastwards to a point approximately 520 metres northwest of the roundabout at Oaklawn Road;
- ii. the 30mph speed limit on A244 Warren Lane be extended from the existing 30mph termination point northwards to the junction with Heath Road.

29 PARKING UPDATE [Item 12]

The Local Committee received a report from the Parking Project Team Leader which provided an update on the changes to parking controls in Elmbridge and sought approval for the introduction of a bus stop clearway.

Members of the Committee made a number of observations in relation to the schemes detailed in annexe A of the report. The Parking Project Team Leader clarified that no decisions had yet been made and his team were still in the process of collating responses. However, the comments would be taken on board.

Following concern that there needed to be better engagement with Borough Members on any proposed changes, the Parking Project Team Leader stated that he would look at how best to widen the consultation process.

RESOLVED: That

- i. the contents of the report be noted;
- ii. the installation of a bus stop clearway outside 33-35 Cobham High Street, operating from 7am-7pm, be agreed.

30 YOUTH PROVISION IN ELMBRIDGE (LOCAL PREVENTION COMMISSIONING 2012/13) [Item 13]

The Local Committee received a report from the Assistant Director for Young People which requested that Members consider whether to extend or re-commission the Local Prevention Contract, originally agreed in February 2012.

The Youth Work Contract Performance Officer, Leigh Middleton, explained that due to the lead in time required for re-commissioning Local Prevention contracts, the Local Committee needed to decide whether it wished to extend the existing contract for five months to 31 August 2013 or look to re-commission in April 2013. He added that the local needs assessment for at

risk young people had not changed and there were no significant performance concerns with the current provider operating in Elmbridge.

Initial feedback from Members had been that it was too early to make long-term strategic commissioning decisions at this point in time due to a lack of performance data and that it therefore seemed sensible to look to extend the contract. The extension would also ensure the alignment of the commissioning cycle with the academic year which would help provide greater consistency of services for young people.

The Vice-Chairman stated that the Youth Task Group would have responsibility for monitoring performance of the Local Prevention provider and would ultimately make commissioning recommendations to the Local Committee.

RESOLVED: That

- i. the extension of the Local Prevention contract for five months to 31 August 2013 be agreed;
- ii. the remit of the Youth Task Group to constitute up until the first Local Committee of the municipal year be extended;
- iii. the ability to appoint Members to the Task Group be delegated to the Assistant Director for Young People who, in consultation with the Chair and Vice-Chair of the Local Committee, will replace any members who are no longer Councillors as a result of the elections.

31 SURREY LOCAL FLOOD RISK MANAGEMENT STRATEGY [Item 14]

The Local Committee received a report of the Strategy and Commissioning Team Manager, Deborah Fox, which set out the partnership arrangements and responsibilities for strategic flood risk management in Surrey.

The officer outlined the report and, following questions from Members, clarified the following points:

- The Boroughs and Districts represented on the Partnership Board had been selected based on overall flood risk. If additional Boroughs or Districts wished to get more involved, they could write to the Chairman of the Board;
- The Cabinet Member for Community Safety had a strategic link with the Partnership Board and the Environment and Transport Select Committee also scrutinised its work;
- The Strategy outlined ambitions, priority actions and a list of projects. These would be submitted to the Thames Regional Flood and Coastal Committee with the intention of leveraging funding.

The Chairman stated that, due to time restraints, he recommended that further consideration be given to the Strategy at the next informal meeting.

RESOLVED: That the report be noted.

32 LOCAL COMMITTEE FUNDING [Item 15]

The Local Committee received a report from the Community Partnerships Team Leader which set out the funding requests received.

The Vice-Chairman explained that the report also required the Local Committee to determine whether the Walton Heritage Day Organising should be asked to return £744 of the Committees 2011/12 funding after it breached the funding conditions by placing a Walton Society logo on a publicity poster.

The Vice-Chairman stated that the Walton Heritage Fun Day was a much loved event that had run for a number of years and that the logo had originally been included in the poster design by someone that wasn't familiar with the funding criteria. Concerns had not been raised when the poster was first produced and as such no one involved realised there was a problem. The Vice-Chairman urged the Local Committee to waive the request for the funding to be returned and to continue to support future Fun Days.

RESOLVED: That

- i. the items presented for funding from the Local Committee's 2012/13 revenue funding as set out in section 2 of the report be agreed;
- ii. the items recommended for funding from the Local Committee's 2012/13 capital funding as set out in section 2 of the report be agreed;
- iii. the conditions regarding the return of £744 of the Committee's 2011/12 funding as set out in section 3 of the report be waived and that a further £819 be awarded to the Walton Heritage Day Organising Committee, from this year's budget, to support the Walton Heritage Fun Day 2012, as detailed in section 3 of the report;
- iv. the item presented for funding from the Local Committee's 2012/13 revenue funding as set out in section 1 of the tabled report be agreed;
- v. the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated authority, as set out in section 4 of the report, be agreed;
- vi. any returned funding and adjustments, as set out within the report and Appendix 1, be noted.

Meeting ended at: 6:22pm

Chairman

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DRAFT

Minutes of the meeting of the
ELMBRIDGE LOCAL COMMITTEE (SPECIAL)
held at 5.00 pm on 27 September 2012
at Council Chamber, Elmbridge Civic Centre, High Street, Esher, KT10 9SD.

Surrey County Council Members:

- Mr Mike Bennison (Chairman)
- * Mrs M A Hicks (Vice-Chairman, in the Chair)
- * John V C Butcher
- Nigel Cooper
- Mr Peter Hickman
- * Mr Ian R Lake
- Mr Ernest Mallett
- * Mr Tom Phelps-Penry
- Mr Tony Samuels

Borough / District Members:

- Borough Councillor Barry Fairbank
- * Borough Councillor Jan Fuller
- Borough Councillor Ramon Gray
- Borough Councillor Peter Harman
- * Borough Councillor Stuart Hawkins
- Borough Councillor Neil J Luxton
- * Borough Councillor Dorothy Mitchell
- Borough Councillor John O'Reilly
- Borough Councillor Karen Randolph

* In attendance

33 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies for absence were received from County Councillors Mike Bennison, Peter Hickman, Nigel Cooper, Tony Samuels, Ernest Mallett, and Borough Councillors Barry Fairbank, Ramon Gray, Peter Harman and Neil Luxton.

Borough Councillor Chris Sadler substituted for Borough Councillor Peter Harman.

34 DECLARATIONS OF INTEREST [Item 2]

No interests were declared.

35 CHAIRMAN'S ANNOUNCEMENTS [Item 3]

No announcements were made.

36 PETITIONS & LETTERS OF REPRESENTATION [Item 4]

No petitions or letters of representation were received.

37 PUBLIC QUESTION TIME [Item 5]

No public questions were received.

38 MEMBER QUESTION TIME [Item 6]

No Member questions were received.

39 A307 TARTAR HILL PEDESTRIAN CROSSING PROPOSALS FOLLOWING THE REMOVAL OF TARTAR HILL FOOTBRIDGE [Item 7]

The Local Committee received a report from the North East Area Team Manager which set out alternative pedestrian crossing facilities along the A307, Portsmouth Road, following the removal of Tartar Hill Footbridge.

The North East Area Team Manager, Nick Healey, explained that Tartar Hill Footbridge had been removed after it had sustained significant damage in January 2012 and that new crossing facilities were now required. The matter had previously been considered by the Local Committee in July 2012 and Members had, at the time, supported the introduction of a controlled pedestrian crossing facility. However, following a full analysis of the situation, the County Council's highway engineers had proposed alternative crossing facilities that would help ensure the safety of both pedestrians and motorists.

The North East Area Team Manager outlined the proposed crossing, as detailed in section 3.18 of the report. It was explained that the benefits of the proposed scheme were that it not only provided a number of safe crossing points but also addressed the issues of speeding and risky overtaking, both common issues on the stretch of road in question. It was explained that in addition to the introduction of pedestrian refuges, the County Council was also proposing to install rumble strips and 'slow down' road markings.

The North East Area Team Manager stated that the original proposal to install a controlled pedestrian crossing was not recommended for the following reasons:

- It would only provide a crossing point in a single location whereas, in practice, individuals attempted to cross the road at various points and were unlikely to walk to a controlled pedestrian crossing to do so;
- A controlled pedestrian crossing was likely to see little use outside of peak hours. Given that research indicated that motorists were likely to disregard crossings that saw little use, it was felt the introduction of one in this location would provide a false sense of security for pedestrians;
- A pedestrian crossing would not allow the County Council to regulate speeds and overtaking on the road.

It was stressed that if the proposed scheme was implemented, officers would continue to monitor the situation and, should the need arise, could install additional crossing facilities.

Following questions from Members of the Local Committee, the Local Area Highways Manager clarified the following points:

- The cost of installing a fully controlled pedestrian crossing would be in the region of £100,000 to £150,000. Structurally speaking, it would take the same amount of time to install as the proposed scheme. However, the legal process for the installation of a controlled pedestrian crossing was more complex and would therefore the scheme as a whole would take more time to implement;
- The main concerns raised by members of the public in relation to the proposed scheme were the vulnerability of pedestrians, the ability of children to make use of the crossing facilities, a continued desire for a signalised crossing and worries about speeding vehicles. However, it was felt that the proposed scheme would in fact make pedestrians less vulnerable, particularly as the pedestrian refuges would be wider than normal, and that the scheme would have the side-effect of naturally reducing traffic speed. Irrespective of the crossing installed, the road would never be safe for young children and it was recommended that they be supervised by an adult at all times;
- Surrey County Council would continue to monitor the proposed crossing once implemented and the facilities would be subject to a stage three safety audit, that is, a review of the scheme post construction;
- Whilst rumble strips had the potential to be noisy, they had been placed in locations where they were unlikely to be heard by nearby residents;
- PV2, as referred to in the report, was a calculation widely used until about 15 years ago to determine the merits of installing pedestrian crossings. PV2 was a formula that took into account how easy it was to cross a road compared with the demand to cross it. The purpose of PV2 had been to ensure consistency across the County, but as communities had been given greater responsibility for determining local need, the system had slowly fallen into disuse;
- Having monitored traffic on the relevant stretch of the A307, officers were happy that there would be opportunities for pedestrians to cross both during peak and non-peak hours. The pedestrian refuges were also wider than the legal minimum, ensuring that users were well protected;

- It was not anticipated that the half-width bus stop located on the stretch of road in question would prove problematic. The nearby pedestrian refuge would encourage drivers to slow down and would also make it difficult for motorists to travel around a parked bus at any real speed. However, the situation would be monitored and any issues picked up in the aforementioned safety audit;
- The individual pedestrian refuges were all in close proximity to street lighting and were, as a result, easily visible. Each island was also individually illuminated and the stage three safety audit would include a night-time inspection to ensure good visibility.

Borough Councillor Dorothy Mitchell stated that whilst she had initially supported the introduction of a fully controlled pedestrian crossing, she was of the view that the proposed scheme was a better solution, particularly as it would help reduce traffic speeds. She stated that it was important that new crossing facilities be installed as soon as possible, provided that Surrey County Council would continue to monitor the situation and take further action if required.

A number of other Councillors expressed support for the proposed crossing facilities and thanked the North East Area Team Manager and his colleagues for putting together a comprehensive report.

Councillor John Butcher stated that whilst he was pleased a reasonable solution had been reached, he was concerned that residents of Cobham had been left without adequate crossing facilities for so long. He added that he still had some concerns with certain elements of the designs, particularly the half-width bus stop, but would expect these issues to be further explored as part of the stage three safety audit.

Summing up, the Vice-Chairman stated that the Committee was clearly in broad agreement with the proposed crossing facilities and thanked officers for their time. She stated that the main points to have come out of discussions were that Members would like to see a paper come back to Committee in a year for the purpose of review, that the bus lane be carefully monitored, and that officers look to see whether a Vehicle Activated Sign could be included as part of the scheme.

RESOLVED: That

- i. The report be noted;
- ii. The Local Committee's support for the scheme be noted;
- iii. The comments and views of the Local Committee be relayed back to the Projects and Contracts Group Manager, responsible for implementation of the scheme.

Meeting ended at: 6.15 pm

Chairman

**OFFICER REPORT TO LOCAL COMMITTEE
(ELMBRIDGE)**

**LETTER OF REPRESENTATION RESPONSE: REQUEST FOR YELLOW
LINES IN GARRICK GARDENS, WEST MOLESEY, TO ADDRESS ANTI-
SOCIAL PARKING**

19th NOVEMBER 2012

KEY ISSUE

To respond to a petition.

SUMMARY

This report provides a response to a petition received for this meeting, requesting the introduction of yellow lines in Garrick Gardens, West Molesey.

OFFICER RECOMMENDATIONS

The Local Committee (Elmbridge) is asked to:

- (i) Note the contents of this report

1 INTRODUCTION AND BACKGROUND

- 1.1 The committee has received a petition simply calling for yellow lines to be introduced in Garrick Gardens. However the accompanying documents and correspondence make it clear that this is as a result of inconsiderate and obstructive parking by parents picking up and dropping of their children at Hurst Park Primary School. Also included were some photos highlighting the problems and a plan of the suggested position for the yellow lines.

2 ANALYSIS

- 2.1 According to the petitioner, the problems in this road have increased since the school expanded in size. The photographs provided show cars parking so as to block footways and impede the passage of large vehicles.
- 2.2 Although the petitioner has provided this evidence, the introduction of new parking controls, such as those requested here, cannot reasonably be considered in isolation. Requests of this sort are however reviewed on a regular basis by the county council's parking team. This entails officers visiting all the locations where requests have been made and assessing the importance and potential benefits of introducing any changes.
- 2.3 The Parking Task Group discusses the outcome of these assessments and officers then present a report to this Committee with recommendations about what changes should be made. Given the number of requests that are received, it is only possible to implement a limited number of changes that are deemed to be the highest priority.
- 2.4 The site visits for the 2012/13 parking review are taking place during December and January and this request has been added to the list and is one of the locations that officers will be looking at. The report on the outcome of the review is scheduled to be presented to this committee at its meeting in March 2013.

3 CONSULTATIONS

- 3.1 None to date. If any parking restrictions are proposed in Garrick Gardens they will be subject to formal advertisement and statutory consultation.

4 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 There are none arising from this report.

5 EQUALITIES AND DIVERSITY IMPLICATIONS

5.1 There are none arising from this report.

6 CRIME AND DISORDER IMPLICATIONS

6.1 There are none arising from this report.

7 CONCLUSION

7.1 The response is noted.

LEAD OFFICER/ CONTACT OFFICER: Rikki Hill, Parking Projects Team Leader

TELEPHONE NUMBER: 0300 200 1003

E-MAIL: parking@surreycc.gov.uk

BACKGROUND PAPERS: None

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**OFFICER REPORT TO LOCAL COMMITTEE
(ELMBRIDGE)**

MATTERS OF LOCAL CONCERN

19th November 2012

KEY ISSUE

To receive updates on matters of local concern as identified by the Chairman and Vice-Chairman of the Local Committee.

SUMMARY

This report provides an update on the following three issues:

1. Gully Cleaning
2. Vehicle Activated Signs
3. Street Light Replacement Programme

OFFICER RECOMMENDATIONS

To note the content of the report and the verbal updates provided by the respective officers.

1. INTRODUCTION AND BACKGROUND

- 1.1 The Chairman and Vice-Chairman have identified a number of matters which they believe to be of local concern. The purpose of this report is to provide the Local Committee with an update on these issues and to give Members an opportunity to question relevant officers should they require further information or clarification.
- 1.2 This report provides an update on the following three areas:
- i. **Gully cleaning:** To update the Local Committee on the gully cleaning programme for Elmbridge in 2012/13.
 - ii. **Vehicle Activated Signs:** To update the Local Committee on repairs to Vehicle Activated Signs in Elmbridge.
 - iii. **Street Light Replacement Programme:** To provide the Local Committee with a general update on the street light replacement programme.

2. GULLY CLEANING

- 2.1 Following discussions with both County and Borough Members, the Chairman and Vice-Chairman felt that it would be beneficial for the Local Committee to have an update on the 2012/13 gully cleaning programme. In particular, officers were asked to outline the way in which the County Council maintained and monitored the local drainage system, the yearly timetable for gully cleaning, and the progress that had been made so far. Officers were also asked whether it would be possible to produce a plan setting out the locations of all gullies in Elmbridge to help Members identify and report problems with the system in their respective areas.
- 2.2 **Officer Response:** Provided by Nick Healey, Highways Area Team Manager
- 2.3 All gullies are recorded in a Geographical Information System (GiS) with a unique asset ID reference. Whilst these could be plotted onto a plan, a plan showing all the gullies in Elmbridge would be at an unmanageable scale.
- 2.4 At the time of cleaning the silt level is recorded to monitor the performance of the gully. This year May Gurney experienced problems with the data capture equipment but this has now been replaced. The aim is for May Gurney to work towards a targeted programme using the silt level as a management frame.

2.5 For example:

- SPN 1 & 2 Network should not exceed 50% silt levels. Any recorded under this are not cleaned but monitored to enable other areas to be managed more effectively.
- For SPN 3 Networks the same process applies, but the silt tolerance level is higher at 75%.

2.6 Below is an extract of the interim programme, showing intended cleaning dates and progress up to early October, which we are operating until such a time as the performance of gullies is better understood:

Gully Cleaning Programme Elmbridge 2012-2013													
	Completed	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Esher	17/07/2012												
Weybridge	17/07/2012												
Cobham	30/08/2012												
Walton on Thames	03/10/2012												
Molesey													
Thames Ditton													
Hinchley Wood													
Long Ditton													
Hersham													
Oxshott													
Stoke De Abernon													
Claygate													
2 nd Cleans on all above locations in order programme													

2.7 The cyclical programme identifies gullies with a blocked connection. Under our term contract a high pressure jetting machine will make a second visit to blocked gullies and spend more time trying to clear the blockage. If this cannot be achieved (for example because of a broken pipe) it is then reported back for prioritisation of more in depth investigation and repair.

2.8 Gullies not cleaned due to parked vehicles are identified and then additional signs and letter drops are carried-out. However this doesn't always resolve the issue. We have started to work closer with some

Boroughs in combining our works with theirs programmes when they close roads for deep cleansing works.

3. VEHICLE ACTIVATED SIGNS (VAS)

3.1 The Chairman and Vice-Chairman requested clarification on the total number of VAS in Elmbridge, the number that were known to be non-operational and the process for having them repaired.

3.2 Officer Response: Duncan Knox, Road Safety Team Leader

3.3 There are a total of 58 VAS in Elmbridge. At the beginning of the year we were aware that a total of 14 were not working. Of these, eight are in the process of being repaired, and some of this work has already been completed.

3.4 This leaves another six with a range of different faults and possible solutions. Some of this may be rectified when Skanska replace the streetlights, in other cases there are two VAS close together and another covered in shrubbery where it may be better to remove and relocate the VAS. There are two others on a road where a speed limit may be changed.

3.4 Following the the Road Safety PVR the Road Safety Team were allocated an annual budget of £10,000 to maintain the VAS throughout Surrey (there are about 520 in total). Of the £10,000 annual budget for this year £5,700 has been invested in repairing eight broken VAS in Elmbridge.

3.5 The Road Safety Team estimates that an annual budget of £30,000 is required to maintain VAS throughout the county (rather than £10,000) and this issue has been raised with senior managers.

4. Street Light Replacement Programme

4.1 The Chairman and Vice-Chairman requested an update on the Street Light Replacement Programme in Elmbridge.

4.2 Officer Response: Paul Wheadon, Commercial and Performance Team Manager

4.3 The County has seen more than 51,000 columns already replaced or refurbished in the first 2½ years. This is approximately 10,000 columns ahead of the projected schedule and Skanska achieved the Feb 13 Milestone of 47,740 by Aug 12.

4.4 There are a total of 10,267 columns in Elmbridge and nearly 6000 of these have been replaced representing 57% of the total. The remaining 4,400 columns to be replaced in Elmbridge consist of traffic routes where the street lighting needs to be designed, Conservation Areas and

some residential roads. Skanska have projected that they will complete the replacements in Elmbridge by the end of 2013.

4.5 Skanska respond to approximately 1,000 faults per month which include faults reported by the monitoring system, their engineers undertaking night “scouts” and faults reported by a member of public. The average time to respond to a fault report is 3 days and more than 98.5% of lights are working in any given month. Although detailed records are not available for the old contract, this is widely recognised as a significant improvement.

4.6 Where the replacement of lights has been completed, residents and road users are experiencing:

- More uniformed design of equipment
- Improved quality of lighting through the use of High Pressure Sodium and white Fluorescent lamps which improves the eye’s ability to see over the duller orange glow provided by Low Pressure Sodium lamps
- Improved feeling of safety particularly in areas which were previously not felt to be well lit

4.7 Once installed and, after a few days connecting the new lights to the Central Management System (CMS) the lights are operated remotely. This allows the lights themselves to report faults as well as being “told” what time to turn on and off each day. The CMS also allows for the new lights to be dimmed and this commences as soon as the lights connect to the CMS using the following profile:

Traffic Routes	25% reduction in power 2300-0530 each day
Residential Areas	50% reduction in power 2300-0530 each day

4.8 Across the County, there are a number of locations where the dimming starts later in the night or not at all and this is due to local night-time economies such as Town Centres etc. As well as saving the Council on its energy bill, this technology also reduces the amount of CO2 emitted by the lights.

4.9 There are a number of roads across the County where residents have indicated a desire to contribute to enhanced design lighting equipment. The table below shows the status of the roads in Elmbridge:

Status	No of Roads	No of Columns
Work Completed	10	57
Paid Awaiting Programme Date	12	58
Paid Awaiting Equipment Delivery	4	19
Quote Accepted SCC Awaiting Payment	4	35
Quote Issued (Awaiting acceptance)	10	94

- 4.10 Naturally, each of these requests has progressed at different speeds. Where the Council has received funds from residents already, it has not been easy to “slot” these roads back in to the programme on an ad hoc basis – returning to an area for a handful of columns is difficult. Also, in some cases, special orders have had to be placed to obtain the relevant equipment. The work that has now been paid for is currently being packaged up and programme dates are expected to be sent to the lead contact for each road by Fri 16th November.
- 4.11 The option to contribute to the lighting has been well received. However, as it was far above the Officer expectations, it became more complex to manage – we believe we have now addressed this and moving forward will ensure communication with relevant contacts will be much tighter.

5. CONCLUSION AND REASON FOR RECOMMENDATION

To note the contents of the report.

REPORT BY:	Damian Markland Community Partnership & Committee Officer – Elmbridge
CONTACT OFFICER:	Damian Markland Community Partnership & Committee Officer – Elmbridge
TEL NUMBER:	01372 832606
E-MAIL:	damian.markland@surreycc.gov.uk
BACKGROUND PAPERS:	none

**REPORT TO LOCAL COMMITTEE
(ELMBRIDGE)**

Street Smart Update

19th November 2012

KEY ISSUE

To update Members on the Local Committee's use of Street Smart.

SUMMARY

To receive an update from Elmbridge Borough Council's Strategic Director, Ray Lee, on the work being carried out by the Street Smart Team following the recent £40,000 contribution from Surrey County Council, as agreed by the Local Committee.

OFFICER RECOMMENDATIONS

To note the content of the report.

1. Background

- 1.1 The work started on August 3rd 2012. The new work arrangement is:
- The Street Smart Team are now working 2 days per week on SCC nominated jobs (Saturday and one week day)
 - The remainder of time spent on routine work generated by the Street Smart Team Supervisor, staff nominations and public reports.
- 1.2 A purchase order was requested from SCC but Elmbridge Borough Council has yet to receive a formal order and have not therefore received any of the funding.

2. Work Programme

- 2.1 Regular meetings are held with SCC Officers to co-ordinate workload. Since the first list generated by councillors, SCC have screened the work so that only appropriate jobs are sent to the Street Smart Team. The types of work that cannot be carried out by the Street Smart Team are generally those that required a certain expertise (for example street lighting for which you need a qualified and licensed electrician) or, more usually, equipment that the team do not have. We also need to be aware of SCC's contractual arrangements and avoid carrying out work for which SCC's contractors would normally assume payment.
- 2.2 Appendix 1 details the work requests that were generated in August and September and those that we carried out. It is worth noting that all works were completed within a short period of receiving the request:

3. Routine Work

- 3.1 As detailed above, the team also carry out their normal routine work. This work is generated by request from the public, Borough Councillors, local MPs, Claygate Parish Council and the Police. The team also have the freedom to add items they see themselves to the work schedule.
- 3.2 Examples of the type of work they carry out are:
- Installation / repair / replacement / recovery of signage: Dog fouling / Car Parks / On street parking / Day Centres signage / ad hoc poster campaigns
 - Installation / maintenance / repair of highway benches / litterbins / cigarette bins / bicycle frames
 - Maintenance / repair of Council owned bus shelters
 - Installation / maintenance / repair of litterbins / recycling bins
 - Maintenance / repair of street nameplates

- Painting of telecommunication street cabinets
- Removal of epicormic growth from highway trees
- Cutting back of vegetation overhanging / overgrowing the highway
- 'One off' cutbacks of vegetation from private property usually at request of Surrey Police
- Vegetation clearance from public footpaths / alleyways
- Levelling of rutted verges and application of grass seed
- 'One off' construction projects including Recycling Awareness Campaign display boards and 'Waste Stations' for the 2012 Olympics
- Repairs to surface of public car parks
- Graffiti removal
- Ditch maintenance
- Making fly tips safe, particularly those left in the middle of the road

3.3 A large proportion of the routine work is highways related work and therefore is also under the SCC remit. The Borough Council has always accepted that by doing this work we are in effect subsidising the service.

4. Extra Resources

4.1 To date the extra resources employed are in two forms:

- A trainee was employed under the Youth Employment Scheme partly to provide extra resource and partly to contribute to both Councils' want to encourage opportunities for young people. Unfortunately the first person has recently left and we are in the process of recruiting.
- The team are now working Saturdays as mentioned above.

4.2 We have not tried to quantify the exact time that is spent in addition to the routine work partly because we wanted from the outset to avoid the team carrying out a lot of paperwork and also due to the fact that as a considerable amount of the routine work is highway based it is difficult to distinguish between what is carried out for SCC as a part of the routine work and what is carried out as additional through the extra funding.

REPORT BY:	Ray Lee, Strategic Director, Elmbridge Borough Council
CONTACT OFFICER:	Damian Markland Community Partnership & Committee Officer – Elmbridge
TEL NUMBER:	01372 832606
E-MAIL:	damian.markland@surreycc.gov.uk
BACKGROUND PAPERS:	none

APPENDIX 1

Original List sent August 2012

Job Type	Job Description	Requests	Jobs that can be carried out by SST	Completed
1	Surface dress	62	0	0
2	Tree Stump / Vegetation	42	26	26
3	Drain works	21	0	0
4	Signage	29	6	6
5	Basal / epicormic growth	22	11	11
6	Street lighting	15	0	0
7	Verges	52	4	4
8	Road markings	1	0	0
9	Weeds	18	4	4
	TOTAL	262	51	51

List Sent September 2012

Job type	Job Description	Jobs	Jobs that can be carried out by SST	Completed
2	Vegetative works	26	26	26

**OFFICER REPORT TO LOCAL COMMITTEE
(Elmbridge)**

HIGHWAYS UPDATE

19th November 2012

KEY ISSUES

To update Committee with progress of the 2012-13 Highways programmes funded by the Local Committee.

To agree priorities for next Financial Year's Capital and Revenue programmes.

SUMMARY

This report summarises progress with the Capital and Revenue programmes funded by the Local Committee's respective capital and revenue budgets.

A possible strategy for next Financial Year's budgets is outlined, together with the consequences of adopting this model.

OFFICER RECOMMENDATIONS

The Local Committee is asked to:

- (i) Agree priorities for next Financial Year's Capital and Revenue programmes, including a pooled sum of at least £175,000 to be delegated to the Area Team Manager to attend to various revenue concerns across the Borough (paragraphs 2.11-2.15 refer).

1.0 INTRODUCTION AND BACKGROUND

- 1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.
- 1.2 The Local Committee has been delegated Highway budgets in the current Financial Year 2012-13 as follows:
- Local Revenue: £266,620
 - Community Pride: £45,000 (£5,000 per Division)
 - Capital Integrated Transport Schemes: £202,084
 - Capital Maintenance: £202,084 (approx £22,500 per Division)
- 1.3 Following an under spend in the previous Financial Year 2011-12 there are also significant carry forward monies:
- Local Revenue carry forward: £41,100
 - Capital Integrated Transport Schemes carry forward: £135,400
- 1.4 The funds delegated to the Local Committee are in addition to funds allocated at a County level which cover various Highways maintenance and improvement activities, including inspection and repair of safety defects, resurfacing, structures, vegetation maintenance, and drainage.

2.0 ANALYSIS

Annual Local Revenue Programme

- 2.1 In September 2012 Committee approved the allocations shown in Table 1 below:

Table 1 Proposed revenue allocations

Budget Heading	Allocation
Drainage	£60,000
Trees & Vegetation	£40,000
Signs & Road Markings	£15,000
Parking	£15,000
Local Issues	£166,620 Approx £18,500 per Division.
Carriageway / footway patching	£11,100
Total	£307,720 (= £266,620 + £41,100) (= this FY's budget + carry fwd)

- 2.2 The "Local Issues" allocation is intended to be spread evenly among the 9 Divisions, giving approximately £18,500 per Division. The Capital Maintenance and Community Pride budgets are also intended to be spread evenly among the 9 Divisions, giving approximately £22,500 and £5,000 per Division respectively. In total, this gives a combined revenue and capital allocation of approximately £46,000 per Division to address local maintenance issues.

- 2.3 In September 2012 Committee approved an allocation of £42,000 from the Local Issues allocation to enhance the service provided by Street Smart. It was noted that this allocation of £42,000, when divided by 9 Divisions, reduces the combined revenue and capital allocations to approximately £41,300 per Division. A summary of the activities of Street Smart is being reported to Committee separately by Elmbridge Borough Council officers.
- 2.4 At the time of writing the Local Revenue budget is 41% committed, with £180,300 as yet uncommitted. No specific works have been identified for the allocation for Signs & Road Markings. The Parking Team have indicated that the allocation for Parking is not required this Financial Year. The deadline for committing Committee's budgets to works has now passed. Therefore in accordance with Committee's delegated authority given in September 2012 the Area Team Manager has been working with the Chairman and Vice-Chairman to develop a package of additional LSR, ditching and drainage works to use the remainder of the Local Revenue budget.

Annual Capital Integrated Transport Schemes Programme

- 2.5 Table 2 below summarises progress with Integrated Transport Schemes that were approved by Committee in June. The likely cost of each scheme has been detailed alongside each budget – for various reasons it is likely that the ITS programme will be significantly cheaper than anticipated, which releases funds for additional Capital Maintenance works.

Table 2 Progress with 2012-13 Capital Integrated Transport Schemes Programme

Scheme	Description	Progress	Budget
Weybridge Station – pedestrian improvements	Improved pedestrian crossing facilities across the B374 Design only this FY	Feasibility / design work due to start imminently.	£10,000 <i>(Likely cost £5,000)</i>
Church Street Cobham	New weight restriction	Design in progress, including necessary legal work.	£10,000 <i>(Likely cost £5,000)</i>
Oxshott Speed Management Package	Phase 1: Extension of speed limit Phase 2: VAS & hard standing for mobile enforcement	Cabinet Member has now approved departure from policy. Design in progress, including necessary legal work.	£20,000 <i>(Likely cost £5,000 for phase 1)</i>
Stoke Rd Cobham	Extension of 30mph speed limit	Cabinet Member approval needed for departure from policy – to be submitted to the Cabinet Member on 21 st November 2012.	£8,000 <i>(Likely cost £5,000)</i>
Cleves School	New pedestrian crossing	Design complete. School consulted and agree with proposed layout. Need to advertise statutory notice and consult residents.	£60,000 <i>(Likely cost £35,000)</i>

Scheme	Description	Progress	Budget
Borough wide mobility ramps	New mobility ramps at various locations.	No progress yet with this FY's mobility ramps.	£15,000 <i>(Unlikely to spend any of this allocation)</i>
Woodlands Rd Speed Limit amendment	Cross boundary speed limit reduction	Cabinet Member has now approved departure from policy. Design in progress, including necessary legal work.	£12,000 <i>(Likely cost £5,000)</i>
Fairmile Lane safety improvements	Casualty reduction scheme at junction with Miles Lane	Feasibility study now concluded. Most favourable option is minor improvement of visibility, signs and road markings. Details available on request.	£25,000 <i>(Likely cost £5,000)</i>
CIL/2013/14 Scheme Development	Feasibility work to identify and develop schemes for future years	No progress.	£15,000 <i>(Unlikely to spend any of this allocation)</i>
Queens Rd/Old Avenue Weybridge Pedestrian safety measures	Casualty reduction scheme	Design in progress.	£15,000 <i>(Likely cost £10,000)</i>
Speed Management (Boroughwide)	Localised measures to assist in the implementation of the Elmbridge Speed Management Plan	No progress.	£15,000 <i>(Unlikely to spend any of this allocation)</i>
Total, noting that the budget allocations are approximate			£205,000 <i>(Likely total cost £75,000)</i>

2.6 Table 3 below summarises progress with last Financial Year's Integrated Transport Schemes that have been carried forward in the current Financial Year.

Table 3 Progress with 2011-12 Capital Integrated Transport Schemes Programme

Scheme	Description	Progress	Budget / Cost
Ashley School pedestrian improvements	Construction of new pedestrian crossing and footway on desire line.	Under construction.	£46,000

Scheme	Description	Progress	Budget / Cost
Boroughwide mobility ramps	New mobility ramps at various locations: <ul style="list-style-type: none"> • Portsmouth Road, Cobham • Queens Road j/w Trenchard Close • Queens Road j/w Ingrams Close • Queens Road j/w Surrey Lodge • Queens Road j/w Green Lane • Queens Road j/w Oak Lodge Close 	Works orders raised – awaiting programming.	£15,000
Total, noting that the budget allocations are approximate			£61,000

Capital Maintenance Programme

- 2.7 As mentioned above, the Capital Maintenance budget has been spread evenly across the 9 Divisions in Elmbridge, and combined with the Community Pride and part of the Local Revenue budgets, to provide allocations of approximately £46,000 per Division to fund Local Issues. This gives a total budget of £372,000, after adjustment to account for the Street Smart allocation.
- 2.8 Table 4 details the Capital Maintenance programme that has been developed in consultation with Divisional Members. Committee will observe that the value of this programme exceeds the total Capital Maintenance budget. This is in accordance with Committee's approval in September to allocate monies from the Integrated Transport Scheme carry forward from the previous Financial Year to enhance this Financial Year's Capital Maintenance programme. Committee will also observe that three schemes have now been delivered using central funding.

Table 4 Progress with 2011-12 Capital Maintenance Programme

Location	Proposed works	Cost	Status
Claremont Road	LSR	£55,128.99	Ordered, awaiting programming
Hare Lane	Refurbish Service Road and Island	£25,554.61	Ordered, awaiting programming
Mole Road	LSR	£22,274.56	Ordered, awaiting programming
Old Esher Close	LSR	£1,568.88	Ordered, awaiting programming
Linfield Close	LSR	£8,250.00	Priced - need to review whether needed.
Rydens Grove	LSR		Now centrally funded (£11,500)

Location	Proposed works	Cost	Status
Hurstfield Road	LSR	£22,135	Ordered, awaiting programming
Heathside, Weybridge	LSR	£21,452.00	Ordered, awaiting programming
Churchfield Place	LSR	£1,176.00	Awaiting costs
Monument Green	LSR	£9,998	Ordered, awaiting programming
Thames Street slip road	LSR	£13,608.58	Ordered, awaiting programming
Miles Lane	LSR		Now centrally funded (£19,800)
Spencer Road	LSR	£17,641.76	Ordered, awaiting programming
Footpath to rear of Ross Road	Footpath reconstruction	£3,049.00	Ordered, awaiting programming
Matham Road	LSR	£12,607.00	Ordered, awaiting programming
Pemberton Road	LSR	£39,527.24	Ordered, awaiting programming
Queens Road	LSR	£25,002.00	Ordered, awaiting programming
Newlands Avenue	LSR	£37,268	Ordered, awaiting programming
Second Avenue	LSR	£38,308.00	Ordered, awaiting programming
Thamesmead	LSR	£11,732.00	Ordered, awaiting programming
Franklyn Road jw Dunsmore Road	LSR	£15,667.00	Ordered, awaiting programming
Cedar Grove	LSR	£14,117.96	Ordered, awaiting programming
Parkway	LSR		Now centrally funded (£6,600)
Hurst Grove	LSR	£16,779.00	Ordered, awaiting programming
Garrick Gardens	LSR	£33,804.67	Ordered, awaiting programming
Brittain Road	LSR	£6,861.82	Ordered, awaiting programming
	Total	£453,512.16	

Community Pride Fund

2.9 As mentioned above, the Community Pride budget has been spread evenly across the 9 Divisions in Elmbridge, and combined with the Capital Maintenance and part of the Local Revenue budgets, to provide allocations of approximately £46,000 per Division to fund Local Issues.

Programme Monitoring and Reporting

- 2.10 Officers will update Committee with progress in the delivery of its works programmes at each Committee meeting. In addition Committee Chairmen are provided with detailed monthly finance updates, which detail all the orders raised against the various budgets, as well as the works planned for each of the budgets.

Priorities for 2013-14

- 2.11 At an informal workshop for Committee in October 2012 it was suggested by Members that next Financial Year's budgets should be divided to provide a share for each Division, and that the Capital and Revenue programmes for each Division should be developed in consultation the respective Divisional Members. It was suggested that Members' preference was for Capital Maintenance activities, similar to this Financial Year's Capital Maintenance Programme.
- 2.12 Table 5 shows the allocation of budgets that would result if Committee were to adopt this strategy, and if next Financial Year's budgets are the same as those for this Financial Year.

Table 5 Possible allocation of budgets for 2013-14

Budget	Amount <i>(assuming same as 2012-13)</i>
Community Pride	£45,000
Local Revenue	£266,620
Capital ITS	£202,084
Capital Maintenance	£202,084
Total	£715,788
Possible allocation	Amount
Pooled Revenue	£175,000
Street Smart	£40,000
Divisional Allocations	£500,788 (£55,643 per Division)
Total	£715,788

- 2.13 If Committee were to adopt a strategy of dividing its budgets to give an equal share for each Division, it is recommended that a significant Revenue sum be pooled for the Area Team Manager to use to cover various revenue concerns across the Borough for example: drainage and ditching, patching and kerb works, parking, minor safety schemes, extra vegetation works, etc. This Pooled Revenue would enable the Area Team Manager to attend to day to day maintenance concerns that Members are not necessarily aware of. The Pooled Revenue could also be used to respond to sites and concerns identified through the Casualty Reduction Working Group, which meets every 6 months to review patterns of casualties.
- 2.14 Committee should be aware of two significant of consequences is this strategy were to be adopted:

- It would not be possible to deliver any scheme of value greater than £55,643 – this means in practice that schemes previously approved by Committee would need to be deferred – for example:
 - Blundell Lane, Stoke D’Abernon, traffic signals at the railway bridge;
 - A244 Copsem Lane, Esher, equestrian / cycle crossing;
 - A307 Portsmouth Road, Esher, equestrian / cycle crossing;
 - Weybridge Station improved pedestrian crossing facilities – scheduled for design this Financial Year;
 - Individual Divisional Members would need to make priority decisions when faced with petitions and other requests for improvements within their respective Divisions.
- 2.15 Officers will maintain a list of Integrated Transport Schemes that were previously approved by Committee, as well as new suggestions for schemes. Officers will rank these according to LTP3 objectives, and would make Members aware of the suggestions in their Divisions when developing next Financial Year’s programmes of works.

3.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 3.1 The financial implications of this paper are detailed in section 2 above.
- 3.2 The Area Team Manager is working with the Chairman and Vice-Chairman to re-allocate this Financial Year’s funds to ensure that the budgets are fully spent in the Elmbridge Borough area by the end of the Financial Year.

5.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

6.0 CRIME AND DISORDER IMPLICATIONS

- 6.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples’ perception of crime.

7.0 CONCLUSION AND RECOMMENDATIONS

- 7.1 Previous delegated authority afforded by Committee has enabled the Area Team Manager to work with the Chairman and Vice-Chairman to deliver this Financial Year’s programmes, and ensure this Financial Year’s funds are fully spent.

8.0 REASONS FOR RECOMMENDATIONS

- 8.1 Committee is asked to indicate its priorities for next Financial Year’s budgets, to enable the Area Team Manager to begin to develop programmes of works for next Financial Year.

9.0 WHAT HAPPENS NEXT

- 9.1 The Area Team Manager will continue to work with the Chairman and Vice-Chairman to deliver this Financial Year’s programmes, and ensure this Financial Year’s funds are fully spent.
- 9.2 Once priorities are agreed by Committee for next Financial Year’s budgets, the Area Team Manager will begin to develop programmes of works for next Financial Year.

LEAD OFFICER: Nick Healey
North East Area Team Manager

TELEPHONE NUMBER:

E-MAIL: highways@surreycc.gov.uk

CONTACT OFFICER: Nick Healey
North East Area Team Manager

TELEPHONE NUMBER:

E-MAIL: highways@surreycc.gov.uk

BACKGROUND PAPERS: None

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**OFFICER REPORT TO LOCAL COMMITTEE
(ELMBRIDGE)**

**APPROVAL OF SMALL GRANTS BIDS
19 November 2012**

KEY ISSUE:

To consider the applications received for the Small Grants Allocation.

SUMMARY:

As part of the transformation of the Services for Young People, the Committee has been allocated a Youth Small Grants fund to deploy for the year 2012/13. The Committee is being asked to approve the Officer recommendations in sections 2.2 of this report on the award of funding.

OFFICER RECOMMENDATIONS:

The Local Committee (Elmbridge) is asked to approve the Officer recommendations in sections 2.2 of this report on the award of funding.

1. INTRODUCTION

1.1 On 10th October 2011, the Committee noted that as of 1st April 2012, it will have £26,000 available to support small voluntary youth organisations with grants of £500 to £5,000.

1.2 On 14th June 2012 the Committee approved funding for Small Grant bids worth £16,900. Of the original allocation, £9,100 remains.

1.3 As funds remained funding was advertised and organisations have been able to submit bids since 23rd July 2012 by emailing an application form or via the Surrey County Council website, www.surreycc.gov.uk/smallgrants. For the

second round of applications the eligibility criteria has been further emphasised:

- The application must be for an organisation with a turnover of less than £100,000 per annum
- Bidding organisation should not have existing contracts with Surrey County Council Services for Young People
- Funding would enable direct work with Surrey young people aged 10-19 and is not for large capital funding that does not enable direct activity (e.g. fixing roofs, installing loos etc.)

2. BIDS RECEIVED

2.1 The bids received are attached in Annex A.

2.2 The Officer recommendations are set out in Annex B.

3. CONSULTATIONS

3.1 The Services for Young People *Fit for the Future* transformation programme has been subject to wide ranging consultation with groups of young people, staff, and partner agencies. Members have been consulted through the County Council's PVR Member Reference Group.

3.2 Local Committee Chairmen's views were sought on the Youth Small Grants process on 31st January 2012.

3.3 The Local Committee approved the process for approving Small grants on 27 February 2012.

4. FINANCIAL IMPLICATIONS

4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned will be more closely aligned to local need.

5. EQUALITIES IMPLICATIONS

5.1 The devolved commissioning budget is likely to be targeted on groups who are vulnerable or at risk.

6. CONCLUSION AND REASONS FOR RECOMMENDATIONS

6.1 The Committee is being asked to approve the officer recommendations on awarding Small Grants in paragraph 2.2 of this report.

7. WHAT HAPPENS NEXT

7.1 Organisations will be able to continue to submit applications for Small Grant funding until 31 December 2012 or until funding is exhausted, whichever is sooner.

7.2 As agreed on 27 February Local Committee meeting, all bids worth over £1000 will be considered for approval at future meetings of the Committee and approval of bids worth £1000 or less may be delegated.

LEAD OFFICER:	Garath Symonds Assistant Director for Young People 0208 541 9023
TEL NUMBER:	Garath.Symonds@surreycc.gov.uk
E-MAIL:	Jenny Smith
CONTACT OFFICER:	02085 417405
TEL NUMBER:	Jenny.Smith@surreycc.gov.uk
E-MAIL:	Services for young people – briefing for elected members (issued May 2011)
BACKGROUND PAPERS:	

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ANNEX A

Elmbridge Local Committee Report 19/11/12

Summary

Bid no	Organisation Bidding	Title of Bid	Amount requested
1	Studio ADHD Centre	Studio ADHD fishing project	£2176
2	CODS Youth Action Group	COOKERY & CATERING COURSE	£2000
3	11F Brooklands Squadron ATC	Flight Simulator	£991.77
4	1st Oxshott Scout Group	Oxshott Scouts Low-Ropes Obstacle Course	£4000
5	Two Birds	ETwo Birds Enrichment Programme	£800

Bid 1

Project details	
Project name	Studio ADHD Centre Fishing Project
Specific neighbourhood and district/borough	Tandridge, Reigate & Banstead, Epsom & Ewell, Spelthorne and Elmbridge
How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none)	
Age 10-12 Males	10
Age 10-12 Females	1
Age 13-17 Males	8
Age 13-17 Females	2
Age 18-19 Males	3
Age 18-19 Females	0
Bidder details	
Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations)	The Studio ADHD Centre
Is the organisation a voluntary organisation?	Yes
Does the organisation have a turnover of £100,000 or less	Yes
What are you seeking funding for?	
Description of the project. What difference will this make?	The grant will contribute towards young people participating in our Reflections Angling Project which we have been running for the past four years. There are very few specialist Angling projects for disadvantaged and special needs young people in Surrey. Once they have experienced success, with the support of their families, they will be able to integrate into mainstream clubs and fisheries. Without the initial instruction process they are likely to experience failure or frustration and not return to the sport. Young people with special needs such as ADHD, Aspergers have more problems than most to deal with, including difficulties with relationships and fitting into society. Angling is a safe way of spending time, as there are adults around who share the same interests and act as

	good role models. Angling is now being recognised as a significant activity in reducing anti-social behaviour. Angling offers personal challenge and a sense of achievement. We use it as accreditation in the Skill or Service section of our Duke of Edinburgh Award Scheme. It encourages good relationships with all generations, teaches rules and codes of conduct and is a skill that can be taken into adulthood. We have photos and a video of some of our fishing activities so far which are linked on our website - www.studioadhdcentre.org.uk .
When will the project:	
Start:	01/11/12
Be completed:	31/10/13
Financial Questions	
When will you need the funds?	As soon as possible.
What is the total cost of the project?	11,816.00
How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.	£2,176.00 - 32 sessions, including venue fees, equipment hire and instructor costs @ £68 per session
Where is the rest coming from?	Henry Smith, Aiming High and individual donors and Trusts.
Is it promised already, or still to be found?	Still to be found - currently running some sessions from Aiming High Grant.
Have you applied for this funding from any other part of Surrey County Council? Please give details:	No.
Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:	No.
Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	Yes - 17/11/11 - £1,000 from Helyn Clack - SCC Members Allocation.
If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	We are applying to the Angling Trust for small grants and some corporate support together with the Henry Smith Charity.

Bid 2

Project details	
Project name	COOKERY & CATERING COURSE
Specific neighbourhood and district/borough	Cobham
How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none)	
Age 10-12 Males	0
Age 10-12 Females	2
Age 13-17 Males	4
Age 13-17 Females	5
Age 18-19 Males	0
Age 18-19 Females	1
Bidder details	
Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations)	CODS Youth Action Group
Is the organisation a voluntary organisation?	Yes
Does the organisation have a turnover of £100,000 or less	Yes
What are you seeking funding for?	
Description of the project. What difference will this make?	We are currently testing out a Cookery & Catering skills course in Cobham to see if this is a good training course for

	young people who can't yet cook, but who want to learn. It's also geared for those who have a little previous knowledge but want to take these skills further. We train them to prepare meals from scratch, lay tables to a catering and restaurant standard, cook, serve and clear away. They learn Hygiene and Health & Safety standards required for a commercial kitchen. If they learn sufficient skills they could get work in a restaurant or catering facility in the community later on. This course is for a maximum of 12 young people between the ages of 10 and 18, boys and girls, due to the size of the kitchen facility currently available.
When will the project:	
Start:	01/10/2012
Be completed:	30/06/2012
Financial Questions	
When will you need the funds?	Now
What is the total cost of the project?	£100 per session x 20 sessions = £2,000
How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.	£2000, per session: Kitchen rental £30, Food £30-£50, Cleaning materials, aprons, towels £20
Where is the rest coming from?	donations of small items of cookery equipment from local churches
Is it promised already, or still to be found?	already promised
Have you applied for this funding from any other part of Surrey County Council? Please give details:	No
Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:	We have previously received funds from a councillor and Elmbridge Community Safety Partnership in 2011
Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	(see above)
If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	We will apply to other local organisations for donations.

Bid 3

Please answer questions 1-15 below	
Project details	Help Notes
Q1 Project title: Error! Not a valid bookmark self-reference.Flight Simulator	Full title of specific project
Q2 Specific neighbourhood or area: Error! Not a valid bookmark self-reference.Flight Simulator	
Q3. Borough: Error! Not a valid bookmark self-reference.Flight Simulator	
Q4 How many young people will your project be working with? Ages Males Females 10-12 Error! Not a valid bookmark self-reference. 11F Brooklands Squadron ATC (national youth organisation, run by volunteers) Error! Not a valid bookmark self-reference. 11F Brooklands Squadron ATC (national youth organisation, run by volunteers) 13-17 Error! Not a valid bookmark self-reference. 11F Brooklands	Include numbers of those who will be participating in the project.

Squadron ATC (national youth organisation, run by volunteers) **Error! Not a valid bookmark self-reference.**11F Brooklands Squadron ATC (national youth organisation, run by volunteers)

18-19 **Error! Not a valid bookmark self-reference.**11F Brooklands Squadron ATC (national youth organisation, run by volunteers) **Error! Not a valid bookmark self-reference.**11F Brooklands Squadron ATC (national youth organisation, run by volunteers)

Bidder details

Q5 Name of the organisation carrying out the project and organisation type: Error! Not a valid bookmark self-reference.11F Brooklands Squadron ATC (national youth organisation, run by volunteers)

Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.

Q6 Does the organisation have a turnover of £100,000 or less: Error! Not a valid bookmark self-reference.11F Brooklands Squadron ATC (national youth organisation, run by volunteers)

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

What will be done?

The Air Cadets are open to everyone between the ages of 13 and 17, regardless of nationality, background or ability. The Cadets offers the opportunity to do things that others only dream about, including real hands on flight experience. We offer a wide range of activities and courses that will challenge and develop the skills to help cadets succeed in whatever they want to do. Our aim is to

We currently have 54 cadets who have to take turns using an old, and rather slow flight simulator. A grant would enable us to have a new PC built to a very high specification, providing the cadets with the most up-to-date flight simulator available. This will offer the cadets a much better hands on experience to develop their skills and get the most from their experience.

The Flight Simulator will replace an older version which will then be used to transport to various events around the county, where it can be used to assist in fundraising. It will offer the opportunity to raise the profile of the cadets, enable people who would not ordinarily get a chance to try a flight simulator and encourage more young people to join the cadets, where we aim to:

- promote and encourage a practical interest in aviation and the Royal Air Force among young people;
- provide training which will be useful in the Services and civilian life; and
- encourage the spirit of adventure and develop qualities of leadership and good citizenship.

<p>Q9 When will the project be:</p> <p>a) started: Error! Not a valid bookmark self-reference. January 2013 b) completed: Error! Not a valid bookmark self-reference.January 2013</p>	<p>The dates you expect your project to begin and finish.</p>
<i>Financial Questions</i>	
<p>Q10 When will you need the funds? Error! Not a valid bookmark self-reference.January 2013</p>	<p>The date when you will require the funds.</p>
<p>Q11 What is the total cost of the project? Error! Not a valid bookmark self-reference.£991.77</p>	<p>The total cost of the project.</p>
<p>Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. Error! Not a valid bookmark self-reference.£991.77</p>	<p>If you have a quote, please attach it to the form.</p>
<p>Q13 Where is the rest coming from? Error! Not a valid bookmark self-reference.N/A Is it promised already, or still to be found? Error! Not a valid bookmark self-reference.</p>	<p>Names and amounts from other funders</p>
<p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: Error! Not a valid bookmark self-reference.No</p>	<p>Please give names of the department, and dates applied.</p>
<p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: Error! Not a valid bookmark self-reference.No</p>	<p>Please include even if not for this particular project.</p>
<p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: Error! Not a valid bookmark self-reference.No</p>	<p>Include project purpose, dates and amounts.</p>
<p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) Error! Not a valid bookmark self-reference.The new PC is built to a very high specification and comes with three years' warranty and technical support. Should further maintenance be required we will meet the need through subsequent fundraising endeavours.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

Bid 4

Project details	
Project name	Oxshott Scouts Low-Ropes Obstacle Course
Specific neighbourhood and district/borough	Oxshott and Stoke d'Abernon
How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none)	
Age 10-12 Males	30
Age 10-12 Females	2
Age 13-17 Males	15

Age 13-17 Females	0
Age 18-19 Males	0
Age 18-19 Females	0
Bidder details	
Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations)	1st Oxshott Scout Group
Is the organisation a voluntary organisation?	Yes
Does the organisation have a turnover of £100,000 or less	Yes
What are you seeking funding for?	
Description of the project. What difference will this make?	1st Oxshott Scout Group offers adventurous activities and personal development opportunities for boys and girls aged 6-14 years. Promoting the physical, intellectual, social and spiritual well-being of the individual, helping them achieve their full potential as individuals, responsible citizens and members of their local, national and international communities. The Group has been running continuously since 1912 and has grown rapidly over the last three years (from fewer than 20 children registered to over 90). Activities we offer can be physical such as hiking, swimming and shooting through to spiritual with church and synagogue visits. The group builds an interest in the outdoors environment, developing life skills and allowing children to be children, in a smoke free, drug free environment. Where they can make new friends and build confidence and social awareness on a practical basis away from the class environment. The growth has also allowed us to provide a broader and deeper set of experiences for the children and with continued growth and financial support we can further increase expand on these experiences. Both in terms of the numbers of children involved and the scale of these experiences. It is the Centennial year for 1st Oxshott Scout Group and as part of the celebrations we plan to install a low ropes course in the grounds of the hut. These will be available for use to not only the Oxshott Beavers, Cubs and Scouts but also the Guide Unit at Oxshott and Scout Groups within the Esher District (numbering several hundred children). Low ropes will be a permanent challenging outdoor physical and team building activity where users are often placed in positions where they are encouraged to try new things and so will thereby promoting the personal development of each and every child and will whilst leaving a lasting legacy for generations of scouts to come.
When will the project:	
Start:	01/02/2013
Be completed:	15/02/2013
Financial Questions	
When will you need the funds?	15/01/2012
What is the total cost of the project?	£10,000.00
How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.	£4,000.00
Where is the rest coming from?	Numerous centenary fund raising, local business appeals and parents
Is it promised already, or still to be found?	We have raised £3,500.00 to date
Have you applied for this funding from any other part of Surrey County Council? Please give details:	No
Are you currently in receipt of any grant or contract funding from Surrey	No

County Council? Please give details:	
Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	No
If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	Maintenance costs are expected to be low, but will be met through future fund raising efforts.

Bid 5

Project details	Help Notes												
Q1 Project title: ETwo Birds Enrichment Programme	Full title of specific project												
Q2 Specific neighbourhood or area: Elmbridge													
Q3. Borough: Elmbridge													
Q4 How many young people will your project be working with? <table border="1"> <thead> <tr> <th>Ages</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>10-12</td> <td></td> <td></td> </tr> <tr> <td>13-17</td> <td>5</td> <td>5</td> </tr> <tr> <td>18-19</td> <td></td> <td></td> </tr> </tbody> </table>	Ages	Males	Females	10-12			13-17	5	5	18-19			Include numbers of those who will be participating in the project.
Ages	Males	Females											
10-12													
13-17	5	5											
18-19													
Bidder details													
Q5 Name of the organisation carrying out the project and organisation type: Two Birds Non - Profit Voluntary Organisation	Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.												
Q6 Does the organisation have a turnover of £100,000 or less: Yes													

What are you seeking funding for ?

Q8 Description of the project. What difference will this make? The Two Birds Enrichment Programme, is designed to bring the benefits of international volunteering to those communities statistically least likely to partake.* Targeting young people (Secondary School ages) at risk of becoming NEET or Offenders (PRU's, EBD, or Gypsy Skills schools) we facilitate 10 week programme to improve culutral awareness, empathy, self esteem, and skills to aid future opportunities. All partaking students are offered a carefully structured package of insight	What will be done?
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into a social crises effecting young people overseas; followed by education on ways to tackle this problem and experience of delivering these solutions.

Students are encouraged to self-reflect and consider others, via building a relationship and awareness of other young peoples culture and social problems. Students maintain management of their own fundraising or awareness projects and are free to exercise their preferred skills to achieve this. This will be guided and facilitated by programme leaders through resource provision and teaching in project management, marketing, budgeting and interpersonal communication.

The programme focuses on reducing anti-social behaviours through empathy development and positive re-enforcement for kind, and giving behaviour. It is delivered by enthusiastic, young professionals, with the cause close to their hearts.

All students are positively evaluated throughout and receive certificates of participation, skills development records and references.

For students demonstrating exceptional commitment there is potential for scholarship positions for 2 weeks of hands on volunteering & true cultural exploration in Mexico. All students will be fully trained & supported with a mentor & personal development plans.

PRU, EBD and Gypsy Skills students are statistically less likely to gain international volunteering experience independantly and will additionally benefit from an 87% improvement in their career progression.*

The programme is supported by both academic research and carefully monitored pilot studies in Pupil Referral Units.* A further unexpected outcome was to assist schools in meeting OFSTED criteria for providing broad learning experiences with moral, social and cultural development.

* Research summary documentation and academic references available upon request.

Q9 When will the project be:

a) started: Jan 2013 b) completed: **March 2013**

The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? Prior to commencing.

The date when you will require the funds.

Q11 What is the total cost of the project? £800 per 10 week programme.

The total cost of the project.

Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

£800

If you have a quote, please attach it to the form.

Q13 Where is the rest coming from?	This amount sufficiently covers all expenses - Two Birds has a contingency fund from previous Enrichment Programmes in case of problems.	Names and amounts from other funders
Is it promised already, or still to be found?		
Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details:	Yes	Please give names of the department, and dates applied.
Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:	No	Please include even if not for this particular project.
Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	No	Include project purpose, dates and amounts.
Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	No future costs of Enrichment Programme anticipated Potential Scholarships funding from private donors (David Moutia Scholarship fund) corporate sponsors and fundraising activities.	Information on how you intend to fund and/or maintain your project in the future.

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ANNEX B

Elmbridge Local Committee Report 19/11/12

Summary

Bid no	Organisation Bidding	Title of Bid	Amount requested	Officer recommended award	Officer Notes
1	Studio ADHD Centre	Studio ADHD fishing project	£2176	£544	Bid split between Elmbridge, Reigate & Banstead, Epsom & Ewell and Tandridge, 25% each.
2	CODS Youth Action Group	COOKERY & CATERING COURSE	£2000	£2000	
3	11F Brooklands Squadron ATC	Flight Simulator	£991.77	£991.77	
4	1st Oxshott Scout Group	Oxshott Scouts Low-Ropes Obstacle Course	£4000	£4000	Group has so far raised £3500 of the £10,000 total cost of this project.
5	Two Birds	ETwo Birds Enrichment Programme	£800	£800	Two Birds have also submitted a bid for a programme in Epsom & Ewell
		Total		£8335.77	
		Total budget available		£9100	
		Balance if all bids approved		£764.23	

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OFFICER REPORT TO LOCAL COMMITTEE (Elmbridge)

LOCAL COMMITTEE FUNDING

19 November 2012

KEY ISSUE

To give consideration to the funding requests received that have been sponsored by at least one County Councillor.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic and/or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

OFFICER RECOMMENDATIONS

The Local Committee (Elmbridge) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** funding as set out in section 2 of this report and summarised below:

ORGANISATION	PROJECT	AMOUNT
Molesey Local History Society	Molesey Jubilee Then & Now Photo Project	£2,075
SCC - Highways	Westcar Lane Mini VAS	£4,000
The Dittons Scout Group	Car Park For Scout 'shack'	£5,000
Molesey Second World War Memorial Association	1939/45 War Memorial	£5,234.81
Molesey Business Association	Magical Molesey	£624
The Counselling Partnership	Counselling Payment Assistance Scheme	£2,000
Molesey Police Volunteers	Elmbridge Young Person's Honour Awards	£1,500

Long Ditton Residents Group & Local Businesses	Long Ditton Christmas Festivities & Special Events	£2,000
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- (ii) The Local Committee is asked to approve the reallocation of £1,250 revenue granted to St Barnabus Youth Group for a new roof project. This allocation was sponsored by Ernest Mallet and originally approved at Local Committee on 14 June 2012 towards Duke of Edinburgh Awards Qualifications.
NB: This will be subject to the bid form and quotes meeting the agreed Members Allocation criteria.
- (iii) Note the expenditure previously approved by the Community Partnerships Manager and/or the Community Partnerships Team Leader under delegated authority, as set out in section 3.
- (iv) Note any returned funding and/or adjustments, as set out within the report or at Appendix 1.

1 INTRODUCTION AND BACKGROUND

- 1.1 At its 14 June 2012 Local Committee (Elmbridge) meeting, councillors agreed to pool their £35,000 capital budget but to keep their £12,615 revenue allocations separate.
- 1.2 Member Allocation funding is generally made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.
- 1.3 Member Allocation funding will not usually be granted for purposes that benefit an individual, nor to fund schools for the direct delivery of the National Curriculum, nor to support political parties.
- 1.4 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

2 BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below:

Molesey Local History Society £2,075 Revenue

Ernest Mallet £1,075
Nigel Cooper £1,000

The Molesey Local History Society has submitted an application for £2,075 to produce a photographic record of Molesey in the Jubilee year compared to historic photographs.

Copies of the record will be available at libraries and the Surrey History Centre.

The total cost of the project is £3,450 and the remainder of the funding will be coming from private donations.

SCC – Highways

£4,000 Revenue

Margaret Hicks

Surrey highways team has submitted an application for £4,000 to install 2 mini Vehicle Activated Signs in Westcar Lane, Hersham. These will act as a reminder to drivers who illuminate the sign of the posted speed limit. Residents have made requests to Surrey County Council's highways team and the divisional member for speed reduction measures in the area.

The total cost of the project is £4,000.

The Dittons Scout Group

£5,000 Revenue

Peter Hickman

The Dittons Scout Group has submitted an application for £5,000 to resurface the car park at the "shack".

The entrance and car parking area at the scout 'Shack' is heavily cratered giving rise to health and safety concerns. To ensure the future enjoyment of the site for generations to come the Group has formed a committee to review the needs of this 80 year old building and site. The 1932 committee commissioned a survey that highlighted the car park as an area needing immediate attention.

The total cost of the project is £9,528 the rest of the money will be coming from funds raised by the Dittons Scout Group at its annual fair.

Molesey Second World War Memorial Association £5,234.81 Revenue

Nigel Cooper £4,143.81

Ernest Mallett £1,091

The Molesey Second World War Association (MSWWMA) has submitted an application for £5,234.81 towards additional structures being erected at West Molesey War Memorial (1914-18) in order to record the 1939-45 names of war dead. This will help to meet the British Legion's War Veteran's and public efforts to honour 1939-45 war dead. Some 140 names are to be newly recorded and this will honour families of the war dead and be of interest to the general public.

The total cost of the project is estimated at £11,078.40, the remainder of the funding is promised from private donations and subscriptions to MSWWMA.

Maintenance will be provided by the freeholder of the existing 1914-18 memorial.

Molesey Business Association – Magical Molesey £624 Revenue

Ernest Mallett

The Molesey Business Association has submitted an application for £624 of funding towards the Magical Molesey Christmas Event 2012. The total cost of the event is £2,219 to include costs for advertising, staging, insurance, Christmas tree and lighting/cables. This is a Christmas community/business promotion event that the Molesey Business Association leads together with community organisations. This will benefit local people, school children, the church choir, scouts and guides and several thousand people visiting the event.

The Counselling Partnership

£2,000 Revenue

Tom Phelps-Penry

The Counselling Partnership has submitted an application for funding towards their counselling payment assistance scheme. The Counselling Partnership is a registered charity whose core objective is to provide low cost counselling to people on low incomes. It assists residents suffering from anxiety or moderate depression that can be as a result of unemployment, or stressful family relationships. The Counselling Partnership asks its clients to make a payment for their counselling but they often are unable to meet the cost in full and so the assistance scheme aids in meeting this funding gap. It is estimated that 80 people will directly benefit from the scheme but there will also be associated benefits reaped by their families, friends and employers and those they are in contact with. The total cost of the project is approximately £7,000 to £8,000 per year. The rest of the funding is coming from 'The Dancer Fund'.

Molesey Police Volunteers

£1,500 Revenue

Tom Phelps-Penry

The Molesey Police Volunteers has submitted an application for funding towards the Elmbridge Young Persons of Honour Awards 2013. The annual award scheme recognises good social and community contributions made by young people in the borough of Elmbridge. The total cost of the project is approximately £2,000 and funding will meet room hire, refreshments, medals, certificates, promotion and invitation printing costs.

The remainder of the funding is being obtained from donations and subscriptions.

Long Ditton Christmas Festivities & Special Events £2,000 Revenue

Peter Hickman

The Long Ditton Residents Group and local businesses have submitted an application for funding towards the provision of electrical and other equipment needed for Christmas and future events. Funding is for the supply of the first year's Christmas trees in order to help to enhance the local business environment in Long Ditton. It will also help to pay for the purchase of multi-purpose brackets for flags and the trees.

The total cost of the project is £2,080. The rest of the funding will be raised by the Long Ditton Residents Association and local businesses.

3 DELEGATED AUTHORITY APPROVED BIDS

- 3.1 The Community Partnerships Manager or the Community Partnerships Team Leader (East Surrey) has already approved the following revenue bids under delegated authority, since the last committee meeting:

COUNCILLOR	PROJECT	AMOUNT
Mike Bennison	Centennial Low Ropes Assault Course	£1,000
Tony Samuels	Oatlands Park Bowling Club Green Renovation	£1,000
Mike Bennison	Arts And Crafts At The Pavilion Cafe	£1,000
Ian Lake	Fast & Loose Production of "The Alchemist"	£999
Nigel Cooper	Replacement Kitchen Pump For Esher CAB	£547.20
Nigel Cooper	Speakers for Probus Meeting	£350
Ernest Mallett & Nigel Cooper	Artefact Amenity Group 2012 Jubilee Project	£624
Mike Bennison	Play And Stay Connected Through Art	£1,000
Peter Hickman	Long Ditton Infants Outdoor Classroom Freeflow	£999
Mike Bennison	CHEER Tele-Befriending	£400
Tony Samuels & Tom Phelps-Penry	Walton Christmas Festival Of Light 2012	£1,000
Ernest Mallett & Nigel Cooper	New Remembrance Day Booklet	£359
Ernest Mallett	Kidzone Childrens Outing Programme	£816
Peter Hickman	Thames Ditton Christmas Fair	£400
Tony Samuels	Erection Of Flag Pole In	

	Oatlands Recreation Ground	£500
Tony Samuels	Spring Bulb Planting at Painshill Park	£560
Mike Bennison	Claygate Allotment Holders' Association – 2 Allotment Gates	£1,000
Margaret Hicks	Replacement Heritage Lights Belgrave Close, Hersham	£700
Margaret Hicks	Elmbridge Mencap	£869

4 OPTIONS

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

5 CONSULTATIONS

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required.
- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved, the remaining balances will be those set out in the financial position statement attached at Appendix 1.
- 6.3 Please note that these figures may not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

7 EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

8 CONCLUSION AND RECOMMENDATIONS

- 8.1 The spending proposals put forward for this meeting have been assessed against the County's standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 8.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budget, as detailed in the report.

9 REASONS FOR RECOMMENDATIONS

- 9.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

10 WHAT HAPPENS NEXT

- 10.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 10.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible, once the signed agreement has been received.
- 10.3 All successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

Lead Officer: Sandra Brown
Community Partnership Team Leader (East)

Telephone Number:

E-mail: sandra.brown@surreycc.gov.uk

Report Contact: Delia Davies
Local Support Assistant

Telephone Number: 01737 737420

E-mail: communitypartnershipseast@surreycc.gov.uk

Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

Appendix 1

	OPENING BALANCE	REVENUE	CAPITAL
Michael Bennison		£12,615.00	POOLED
	ELM1213010A Island Revamp + Slip Road	£1,000.00	
	ELM1213017 SWISO Trips to Iceland and Germany	£1,000.00	
	ELM1213018 Sticky Fingers Pre-School & Workshops	£200.00	
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213025 Staying Connected through The Arts	£1,000.00	
	ELM1213026 Replacement Hinchley Wood Scout	£600.00	
	ELM1213027 Claygate War Memorial	£855.00	
	ELM1213031 Holy Trinity Church AV System	£1,000.00	
	ELM1213034 1st Oxshott Scouts - Low Ropes Course	£1,000.00	
	ELM1213035 Surrey Police Safer Neighbourhood Team - Electric Bicycle	£500.00	
	ELM1213037 Love Of Learning	£1,000.00	
	ELM1213043 Love Of Learning	£1,000.00	
	ELM1213046 CHEER Tele-Befriending	£400.00	
	ELM1213059 Telegraph Lane Allotments - 2 x Site Gates	£700.00	
	BALANCE REMAINING	£1,860.00	

	OPENING BALANCE	REVENUE	CAPITAL
John Butcher		£12,615.00	POOLED
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	BALANCE REMAINING	£12,115.00	

Appendix 1

OPENING BALANCE		REVENUE	CAPITAL
Nigel Cooper		£12,615.00	POOLED
	ELM1213027A Radio Microphone / Speakers	£149.99	
	ELM1213013 40th Anniversary Party	£100.00	
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213030 St Pauls Church Tower Repairs	£5,500.00	
	ELM1213039 Esher & District Citizens Advice Bureau	£547.20	
	ELM1213040 Probus Club of Molesey	£350.00	
	ELM1213041 Molesey Local History Society	£1,000.00	
	ELM1213042 Artefact Amenity Group	£124.00	
	ELM1213048 Remembrance Day Booklet	£200.00	
	ELM1213055 Molesey Second World War Memorial (to be confirmed)	£4,143.81	
	BALANCE REMAINING	£0.00	

OPENING BALANCE		REVENUE	CAPITAL
Peter Hickman		£12,615.00	POOLED
	ELM1213023 Thames Ditton Summer Fair	£600.00	
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213035 Surrey Police Safer Neighbourhood Team - Electric Bicycle	£1,000.00	
	ELM1213044 Long Ditton Infant School	£999.00	
	ELM1213050 Thames Ditton Christmas Fair	£400.00	
	ELM1213053 The Dittons Scout Group (to be confirmed)	£5,000.00	
	ELM1213061 Long Ditton Christmas Festivities and Special Events (to be confirmed)	£2,000	
	BALANCE REMAINING	£2,116.00	

Appendix 1

	OPENING BALANCE	REVENUE	CAPITAL
Margaret Hicks		£12,615.00	POOLED
	ELM1112384 Step Ladders - returned funds	-£302.20	
	ELM1213015 Visit of Chinese Headteacher	£1,000.00	
	ELM1213024 CYA Awards 2012 - CAMHS	£500.00	
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213033 Hershams Youth Trust	£1,000.00	
	ELM1213045 Westcar Lane Mini VAS (to be confirmed)	£4,000.00	
	ELM1213054 Refurbishment of Snooker and Pool Equipment	£869.00	
	ELM1213060 Belgrave Close Street Light Replacement	£1,000.00	
	BALANCE REMAINING	£4,048.20	

	OPENING BALANCE	REVENUE	CAPITAL
Ian Lake		£12,615.00	POOLED
	ELM1213006 Weybridge Extravaganza Lights	£1,000.00	
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213021 The Quadrant, Weybridge Olympic	£500.00	
	ELM1213038 Fast & Loose Theatre Company	£999.00	
	BALANCE REMAINING	£9,616.00	

Appendix 1

Ernest Mallett		REVENUE	CAPITAL
	OPENING BALANCE	£12,615.00	POOLED
	ELM1213012 Awards Qualifications - Duke of Edinburgh (reallocated to Roof Project)	£1,250.00	
	ELM1213013 40th Anniversary Party	£100.00	
	ELM1213014 Inauguration of Elmbridge Seniors	£300.00	
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213030 St Pauls Church Tower Repairs	£5,500.00	
	ELM1213029 Automatic Fire Door Closers	£300.00	
	ELM1213028 Holiday Play Scheme	£400.00	
	ELM1213041 Molesey Local History Society	£1,075.00	
	ELM1213042 Artefact Amenity Group	£500.00	
	ELM1213048 Remembrance Day Booklet	£159.00	
	ELM1213049 Kidzone Christmas Outing Programme	£816.00	
	ELM1213055 Molesey 1939-45 War Memorial (to be confirmed)	£1,091.00	
	ELM1213056 Magical Molesey (to be confirmed)	£624.00	
	BALANCE REMAINING	£0.00	

Thomas Phelps-Penry		REVENUE	CAPITAL
	OPENING BALANCE	£12,615.00	POOLED
	ELM1213025A Scouts Security Fence	£500.00	
	ELM1213014 Inauguration of Elmbridge Seniors	£500.00	
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213022 Walton Herritage Day	£819.00	
	ELM1213047 Walton Christmas Festival of Light 2012	£500.00	
	ELM1213057 The Counselling Partnership Payment Assistance Scheme (to be confirmed)	£2,000.00	
	ELM1213058 Elmbridge Young Persons of Honour Awards 2013 (to be confirmed)	£1,500.00	
	BALANCE REMAINING	£6,296.00	

Appendix 1

OPENING BALANCE		REVENUE	CAPITAL
Tony Samuels		£12,615.00	POOLED
	ELM1213019 Leader's Bursary Fund Looked After Children	£500.00	
	ELM1213036 Oatlands Park Bowling Club - Green Renovation	£1,000.00	
	ELM1213047 Walton Christmas Festival of Light 2012	£500.00	
	ELM1213051 Flag Pole in Oatlands Park	£500.00	
	ELM1213052 Bulb planting in Painshill Park	£560.00	
	BALANCE REMAINING	£9,555.00	

OPENING BALANCE		CAPITAL
Pooled Capital		£35,000.00
	ELM1213010A Island Revamp + Slip Road	£6,000.00
	ELM1213022A Doventon Clark Memorial	£2,000.00
	ELM1213007 Installation of Multi-space game area (MUGA)	£3,000.00
	ELM1213008 Project Bench - Bevendean Residents Association	£1,500.00
	ELM1213009 Audio Visual System - St Peter Hersham	£4,000.00
	ELM1213010 Digital Recording news - memory sticks	£1,414.00
	ELM1213011 Ladies Toilet Facilities	£5,000.00
	ELM1213016 Set up of Bell Farm Primary School	£1,995.00
	ELM1213020 Wheelchair Project - British Red	£2,696.00
	ELM1213027 Claygate War Memorial	£2,395.00
	ELM1213032 Lower Mole Land Rover Project	£5,000.00
	BALANCE REMAINING	£0.00

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